

Get Hired!

Arlington Teen Summer Expo & Job Board

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By the end of this webinar, participants will be able to:

- Understand the benefits of attending the Arlington Teen Summer Expo
- Register for and log in to the Arlington Teen Summer Expo
- Prepare for the Arlington Teen Summer Expo
- Understand how to navigate a virtual job fair
- Understand what to do after a virtual job fair
- Understand how to use the AEC Job Board

ARLINGTON TEEN SUMMER EXPO

WANT A SUMMER JOB? GET A SUMMER JOB!



Jobs - Volunteer Opportunities - Internships
Career Resources

If you are 14-21 year old and looking for a summer job, internship, or volunteer opportunity, consider attending Arlington Employment Center's Teen Summer Expo. Local employers representing a variety of industries will be looking forward to virtually meeting you!

MONDAY, APRIL 12, 2021

2:00 PM - 5:00 PM

REGISTER TODAY TO ATTEND THIS VIRTUAL JOB FAIR

<https://portal.premiervirtual.com/event/register-jobseeker/5872-arlington-teen-summer-expo-2021>

For more information visit
www.arlingtonteensummerexpo.com

2021 Arlington Teen Summer Expo

Virtual job fair using the Premier
Virtual Platform

25+ employers

400+ job/volunteer/internship
opportunities

190+ students

How to Register and Login for the Arlington Teen Expo

- Visit the [Arlington Teen Expo website](#)
- Bookmark the page
- Watch the [training video](#)
- Complete the steps (if you haven't already)
 - Click Register
 - Enter your information – remember your password!
 - Answer the questions
 - What is your home ZIP Code?
 - What high school/middle school do you attend?
 - What type of summer job are you seeking?

Q&A Break

Prepare for the Arlington Teen Expo – Now

- Upload a photo to your Premier Virtual profile
- Create or update your resume
- Upload it to your Premier Virtual profile
- Craft and practice your elevator pitch
- Choose your outfit
- Prepare your space – no virtual backgrounds
- [Get your technology ready](#)
- [Lobby](#)

Q&A Break



Prepare for the Arlington Teen Expo – Day Of

- Research employers and their opportunities
 - [Prioritize who you will talk with](#)
 - Create questions for employers and the positions you are interested in
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Q&A Break

Participate in the Arlington Teen Expo

- Most of your activity will be in the chat room
- Attend in a distraction-free zone
- Look professional
- Use clear, professional business communication in chats
- Demonstrate body language in video chats
- Maintain eye contact and practice active listening
- Take notes
- Ask questions
- Reference your resume
- Ask for next steps and contact information

Employers & Job Openings

Participant Handout

Q&A Break

After the Arlington Teen Expo

Follow up

Reference the recruiter you met, if possible

Go to the [AEC Job Board](#) to review additional opportunities

Questions?

Resources

- [Resume Tutorial](#) from GCF Learn Free
- [Create a Resume in Google Docs Tutorial](#) from Google for Education's Applied Digital Skills
- [Resume Guide](#) from Career One Stop
- [Elevator Pitch](#) from Career One Stop
- [Job Applications](#) from GCF Learn Free
- [Job Applications](#) from Career One Stop
- [Common Interview Questions](#) from Career One Stop
- [Thank-You Notes](#) from Career One Stop